

# EMERGENCY PROCEDURES

Post near telephones and as appropriate

**In case of a fire, spill, or other emergency involving hazardous chemicals or wastes, do the following:**

## Major Emergency

- ⇒ Evacuate the affected areas per the facility Evacuation Plan
- ⇒ **Call 911** and report the emergency
- ⇒ Report the emergency to the facility Emergency Coordinator

## Minor Emergency

- ⇒ Try to control the emergency if you are trained to do so and can do it safely
- ⇒ Report the emergency to the facility Emergency Coordinator

## Facility Emergency Coordinators

	Name	Work Phone	24 Hour Phone
Primary EC:	_____	_____	_____
1st Alternate EC:	_____	_____	_____
2nd Alternate EC:	_____	_____	_____
3rd Alternate EC:	_____	_____	_____

## Emergency Agencies

Agency	Phone No.
Fire Dept., Ambulance, Police	911
Governor's Office of Emergency Services	(800) 852-7550
Santa Clara County Hazardous Materials Compliance Division	(408) 918-3400

## Emergency Equipment

Locations of fire extinguishers, fire alarms (if any), and equipment for controlling chemical spills are shown on the facility site plan posted with this notice.

**This document is only a summary of emergency procedures. Refer to this facility's written emergency response plan for detailed procedures.**