

SUMMER STUDENT INTERNSHIP PROGRAM

Santa Clara County Department of Environmental Health is looking for individuals to assist the Hazardous Materials Program with a variety of important tasks. These positions will serve a critical need by providing assistance to existing Hazardous Materials Specialists.

DUTIES AND RESPONSIBILITIES

- Under close supervision, incumbent gathers data on environmental issues; performs preliminary environmental analysis; research, surveys, investigates, writes preliminary reports; prepares routine correspondence; answers questions from the public.
- Performs limited investigations under the auspices of the Unified Program Agency at locations that generate or handle hazardous materials/waste.
- Explain basic environmental health laws and regulations to the public.

STUDENT ELIGIBILITY

In order to qualify for the Student Intern classification, a student must:

- Possess a strong background in Chemistry, Biology or other related areas;
- Be a U.S. citizen, lawful permanent resident alien, or a non-citizen with proof of eligibility to work in the U.S.;
- Individuals under 18 years old will require a work permit;
- Be enrolled in an accredited institution or school licensed by the State agency or graduated from such an institution within the last six months;
- Have an overall GPA of at least 2.5 on a four point scale;
- Submit a completed County job application;
- Pass a physical examination;
- Possess a California driver's license
- Provide a personal vehicle for use when conducting investigations (mileage is reimbursed).

SELECTION PROCESS

Application materials will be reviewed, and the best-qualified applicants will be invited to participate in interviews.

HOW TO APPLY

Submit all of the information below to the address at the bottom of this announcement.

- Submit a County job application (www.sccjobs.org)
- Submit Official Transcripts in a sealed envelope
- Provide a copy of your DMV driver's record

The Summer Student Internship Program will commence on June 11, 2012 and terminate on September 3, 2012 or September 17, 2012. The hourly wage for student intern is based on the applicant's year in school:

- Freshman & Sophomore students \$13.69
- Junior & Senior \$17.12

If you are interested in this program, please submit all the information requested above by May 25, 2012 to:

Department of Environmental Health
Attention: Ana Bui
1555 Berger Drive, Suite 300
San Jose, CA 95112
408 918-1952
Ana.bui@deh.sccgov.org